

Administering Medication - Parent Consent Form (2026)

Why this matters?

To keep your child safe, BenHale Academy can only give medication to a student if we have clear **written consent** from a parent/guardian. Parents may also choose to come to school to give medication themselves.

Our Rules for Medication at School

1. **Written Consent** – No medicine will be given without this signed form.
2. **Original Packaging** – Medication must come in its **original child-proof container**, labelled with:
 - Your child's full name
 - Dosage instructions
3. **Storage** – Medicine will be stored safely (locked container or fridge if required) and returned when the course is complete.
4. **Measuring Devices** – If liquid medicine is provided, parents must supply a marked dropper/cup/syringe.
5. **Daily Record** – Staff will record every dose given. You will receive a copy at the end of each day.

Prescription Medication

- Will only be given exactly as per the **doctor's/pharmacy label**.
- Parent instructions **cannot contradict** the label.

Over the Counter (OTC) Medication

- May be given if parents provide written instructions.
- Must follow the **dosage on the product label**.
- Parent instructions **cannot contradict** the label.

Important!

- Parents **must inform the school** if their child has taken any medication **before arriving** at school.



- If medication needs to be taken during school hours, please also **inform your child's Edu-Coach** (Teacher)
-

Parent Consent & Authorization

I, _____ (parent/guardian name),
give permission for BenHale Academy staff to administer the following medication to my
child:

Child's Full Name: _____

Medication Name: _____

Dosage & Instructions: _____

Special Notes (if any): _____

Parent/Guardian Signature: _____ **Date:** _____

